

Scrap On-Site Request
(Use Agency Letterhead)

From: _____
(Agency Name)

(Address)

Date: _____

Justification for request:

Signature of Requesting Property Manager

Surplus Property Approval

Signature of Requesting Agency Head

Auditor's Office Approval

Email this form, photos, and justification to the following Surplus Property contacts:

Jared Yow, General Services Supervisor
Surplus Property Warehouse Team

Jared.Yow@adeca.alabama.gov
SP@adeca.alabama.gov