



State Auditor of Alabama

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Policy Statement 403-B

TO: All State Department Heads, Agency Directors,
Boards, Bureaus, Units or Subdivisions

FROM: Samantha "Sam" Shaw
State Auditor

SUBJECT: Sensitive Items

EFFECTIVE DATE: October 26, 2012 – RETROACTIVE

Policy Statement 403-B

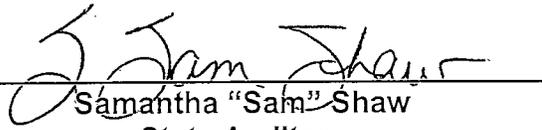
This is an addendum to Policy Statement 403-A issued September 8, 2011 regarding Sensitive Items. At that time, items included in the policy were all computers, notebooks, netbooks, and servers regardless of price. After further research based on ISD's Policies and Standards, in addition to the previous list, we are now deeming sensitive all tablets, iPads, and external hard drives regardless of price. A new class code will be added for sensitive items under \$500 once testing is completed. You will be notified of this new code once it is established.

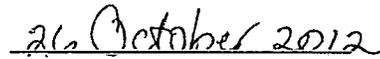
All sensitive items must follow established ISD policies regarding encryption. Reference, State of Alabama, Information Technology Policies and Standards at <http://cybersecurity.alabama.gov/PoliciesStandards.aspx>.

This policy statement is provided in order to not only protect all sensitive items but also the data stored on such items that tend to be mobile in nature.

Discussion

The purpose of this policy is to promote consistency within various state departments, agencies, boards, commissions, bureaus, units or subdivisions of state government in the sanitization of state owned personal property.


Samantha "Sam" Shaw
State Auditor


Date